

curriculum vitae

Ing. Tomáš Vlk

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• EDUCATION

- 2009 – so far** Brno University of Technology, Faculty of Business and Management, master (Ing./MSc): Company Management and Economics
- 2007 – 2009** Brno University of Technology, Faculty of Business and Management, master (Ing./Msc): Corporate finances and business, thesis: „*International Tax Planning and its Impact on Company's economy*”
- 2007** Short-time stay at EM LYON, France
- 2004 – 2007** Brno University of technology, Faculty of Business and Management, bachelor (Bc./Bsc): Tax Consultancy, thesis: „*Possibilities of Flax Tax Implementation in the Czech Republic*”
- 2000 – 2004** Secondary Grammar School in Uherský Brod, graduation subjects: Math, English, Czech, and Geography
- 1991 – 2000** Basic School Luhačovice, school with extended education of Math and Scientific subjects

• WORKING EXPERIENCE

- 2009 – so far** CEE Bankwatch Network, Finance Coordinator:
Preparing various budgets and financial reports to Bankwatch donors, monitoring, in cooperation with the FT, that Bankwatch meets all the administrative financial requirements of specific projects, Preparing financial reports to donors, regularly up-dating information needed to supervise the execution of Bankwatch's annual budget and particular project budgets under supervision, assisting the Finance Manager and the Accountant with the organization of Bankwatch's annual audits in Prague and working with the auditor, liaising with donors on behalf of Bankwatch's Financial Department, participating in internal audits of Bankwatch member groups, participating in constant reviewing of Bankwatch internal control system, making sure it works in effective way.
- 2004 – so far** Webmanagement of www.ddmluhacovice.cz
- 2000 – so far** Co-owner of „Infoserver Luhacovice a okolí” - www.luhacovice.com (webmanagement)
- 2009** OC FIS NORDIC WSC 2009 o.s., volunteer at FIS Nordic World Ski Championship Liberec 2009
- 2006** Elections Scrutator, Mesto Luhacovice
- 2005 – 2008** Working placement in summer camp in USA, supervisor of department
- 2000 – 2004** Summer part-time jobs in spa hotel Palace Luhacovice

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• OTHER EXPERIENCE

2010	Participation in Deloitte Financial Academy, Deloitte & Touche, Praha
2009	International conference Euroweek 2009, Mikkeli - Finland, topic: Developing Environmental Aspects of Event and Festival Management
2008	Global management challenge
2008	Participation in Ernst & Young Academy (Tax, Audit, TAS), Prague, November 2008
2008	Conference Euroweek, 2008, Girona – Spain, topic: Sephora brand in the consumer's opinion
2007	Participation in Deloitte Tax Academy (PIT, CIT, International Taxation, VAT), Deloitte & Touche, Praha
2007	International conference Euroweek, 2007, Bø – Norway, topic: Languages and innovation. Award – final paper in conference brochure
2006	International conference Euroweek, 2006, Brno
1991 – 2004	Participation in school olympics in English, Math and Geography. In 2000 attendance at national round of geography olympics called EUROREBUS, placed on 11 th place. Issuing of school magazine.

• PUBLICATION

2007	BODAL, L., CASTRO N., KYLE, K., K., VARGAS J., VLČKOVÁ, K., VLK, T. Languages and Innovation. In <i>Innovation management</i> . Bø, Norway : Telemark University College, 2007. s. 1-16. ISBN 978-82-7206-2.
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• LANGUAGE EXPERIENCE

English	fluent, Business English Exam (Grade A). Common European Framework of Reference for Languages – C1.
German	Common European Framework of Reference for Languages – B1.
Polish	pasive knowledge

• ABILITIES, SKILLS

Excellent knowledge of Windows, Office (Word, Excel, Powerpoint) and internet, user knowledge of Mac OS and Linux, Photoshop, Dreamweaver, managing and customization of web content management systems, basics of Pascal, Deplhi and MySQL database, Helios Orange, Stormware Pohoda, Winstrom. **Driving licence** group B.

• REFERENCE

Mark Zides	operation director of Camp Towanda, USA, zebra@camptowanda.com
Ing. Lenka Niebauerová, PhD.	facilitator of university projects, tel. 541 143 722
Bc. Eva Tomalová	director of DDM Luhačovice, tel. 577 131 686
Ing. František Bača	director of Palace and Morava Hotels Luhačovice, tel. 577 681 111
Markus Trilling	EU Funds Coordinator, Brussels, BWN, markus.trilling@bankwatch.org